



## Student Rental Application

### APPLYING FOR A TENANCY

- In order to proceed with an application, you must complete all the sections enclosed which includes personal details and references to ensure that you are a suitable tenant for the property.
- To speed the process up, please ensure all referees are advised we will be contacting them.
- Your guarantor will need to provide a letter of employment either from an employer or accountant. If retired, proof of pension will be required.
- They must sign the attached '**Guarantor Deed**'. This acts as their legally binding agreement to guarantee the rent of the applicable tenant.
- Proof of address is required for student and guarantor.
- £40 Application fee is required to process the application.

Property Information						
Address of Property :						
Rent:	Tenancy start date:		Duration of lease:			
Name of tenant:						
Applicant Information						
Name:						
Date of birth:	Phone:		Mobile:			
Email address:						
Current address:						
				Post Code:		
Own	Rent	NIHE Tenant	Living with relatives	Other	(Please circle)	How long?
Term time address:						
				Post Code:		
Own	Rent	NIHE Tenant	Living with relatives	Other	(Please circle)	How long?
Landlord Name:						
Landlord email:				Phone:		
Smoker	Yes	No	(Please circle)		Pets	(Please specify)
University attending	Course		Academic Year			
Student ID:	Student Number:		University:			

### CHECKLIST:

- Photographic ID tenant –
- Photographic ID guarantor –
- Proof of Residency tenant –
- Proof of Residency guarantor –
- Guarantor Employment Letter –
- £40 Application Fee –

#### Agents Use

Landlord Reference Complete:

Satisfactory:

Signed & Dated:

GOC ESTATE AGENTS LTD  
147 Stranmillis Road, Belfast, BT9 5AJ

T: 028 9066 2366  
F: 028 9068 3588

info@gocestateagents.com  
gocestateagents.com



Guarantor Details			
Name of Guarantor:			
Address:			
		Post Code:	Phone:
Mobile:	Email address:		
Own	Rent	NIHE Tenant	Living with relatives Other (Please circle) How long?
Relationship to applicant:			DOB:
Employment Information			
Employed:	Self Employed:	Retired:	
Occupation:			
Current employer/Accountant/Pension Administrator:			
Address:			
		Post Code:	
Phone:	E-mail:	Period in employment:	

**Agents Use**

Employment Reference Complete:

Satisfactory:

Signed & Dated:

**Signed Declaration**

I can confirm that the information supplied, to the best of my knowledge, is true and can be used for referencing purposes.

Tenant	Date
Guarantor	Date



## GUARANTEE

### **To the Landlord**

Tenant Name ..... Property .....

IN CONSIDERATION of your agreeing to accept the within named person/s as tenant/s of the premises described in the foregoing Agreement I hereby for myself my heirs executors administrators and assigns GUARANTEE to you and your heirs executors administrators and assigns punctual payment of the said rent payable jointly and severally by the Tenant/s or as the same may be varied by law until full clear and legal possession shall be delivered up to you and I agree to INDEMNIFY you and your heirs executors administrators and assigns again all loss or damage done to the said premises by the Tenant/s jointly or severally or through their negligence or by reason of the non-fulfillment of any of the stipulations and conditions the part of the Tenant/s in the foregoing Agreement contained and for all costs of any proceedings for recovery of the rent or possession of said premises. Should Notice to Quit be served by the Landlord on the Tenant/s or Ejectment Summons or Eviction Decree obtained in respect of the said premises and afterwards withdrawn my Guarantee shall not be affected thereby but shall remain in full force and effect in respect of the new tenancy thereby created nor shall my liability under this Guarantee be affected by giving the Tenant/s time to pay the amount due to him/her/them or agreeing to accept same time installments. I hereby confirm that I am a homeowner.

Dated this                      Day of

Signed as Guarantor .....

Print Name .....

Occupation .....

Address .....

Telephone .....

Witness .....

Print Name .....

Occupation .....

Address .....

Telephone .....

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## HOLDING FEE DECLARATION

Address (CAPITALS) .....

.....

.....

Tenant 1(CAPITALS) .....

Tenant 2(CAPITALS) .....

Tenant 3(CAPITALS) .....

Tenant 4(CAPITALS) .....

Tenant 5(CAPITALS) .....

I/We the undersigned hereby agree that in consideration for GOC Estate Agents Ltd withdrawing the above property from the Rental Market. The £200 booking fee which I/we have paid will be non-refundable.

I/We further agree that if we do not sign a lease and pay full monies by the ...../...../..... (dd/mm/yyyy)

GOC Estate Agents Ltd may once again advertise and re-let the above property on the open market.

On formal signatures and payment of all monies the £200 booking fee will be returned or used in part-payment of same.

Signed .....

Signed .....

Signed .....

Signed .....

Signed .....

Date .....